



KC APA Board Meeting

Monday
November 18, 2013
4:30 PM

KCAIA Office
1801 McGee, Suite 100
Kansas City, MO 64108

Meeting Minutes

Attendees:

Diane Binckley
Shannon Jaax
Joe Rexwinkle
Stephen Lachky
Amanda Anderson
Ryan McKay
Vince Gauthier-Called in
Tobias Thompson, UMKC Student Rep

Absent:

Kathy Kem
Jim Potter
Doug Hermes

1. **Approval of Minutes** – October

- A motion was made by Joe and seconded by Amanda to approve the minutes. –
- The minutes were unanimously approved (5-0)(Shannon, Vince not present for vote)

2. **Treasurer's Report** – J. Rexwinkle

- Monthly Report.
- Paid first installment (\$875) for Boulevard space rental
- Paid 3rd quarter fee to AIA this month
- Paid Gomers for UMKC mixer, they refund portion for \$60 total charge.
- Discussed revising how to bill affiliates vs. sponsors, decided to only bill those specifically signed-up for affiliates.
- Board needs to track affiliate members whether sponsors or not.
- Discussed offering new benefit to sponsors to replace affiliate memberships. for example, free Boulevard event tickets.
- In budget, Board increased student outreach funds as well as symposium funds. Board decided to up conference fees for students so \$3,000 for outreach covers the increase.
- Vanessa agreed to approach UMKC about speaking at a regular board meeting

concerning support needs for students.

-Board discussed the possibility of teaming-up with UMKC for symposium space.

-Board agreed to place proposed budget in the December newsletter.

3. **Committee Activities**

- a. Programs/Professional Development Committee – S. Lachky
 - November Event Recap – FEMA workshop successful, about 15 attended.
 - UMKC Social Recap – About 30-40 attended, was a successful event.
 - Annual meeting – Will be from 5:30-7:30pm, Dec. 5th, Jazzy B's will cater and provide appetizers inside. Tickets will be given for food. Diane taking care of drinks, snacks. Need to send-out announcement this Thursday, then Monday before, and day of.
 - Symposium – Vincent sent letter to John Stilgoe inviting him to speak at event.
 - January Event – Will be Wed. January 29th, 5:30-7:00 and will focus on technology, civic start-ups. Will be at Google Fiber space and Google investment and Code for America will be part of the content discussed. Need to send out save the date for event. Board will provide appetizers and no fee will be collected for this event. Board discussed approaching a 4th Speaker as one may not be available that day depending on circumstances.
- b. Communications Committee – A. Debrot/K. Kem
 - Newsletter status – Next deadline November 25th. UMKC recap will be included as will save the date for January event, a sponsor highlight, news about annual meeting event, mention election results will be announced at the annual event, that KCAPA will be participating in the Design Week events and a Boulevard event save the date for February 26th.
 - Elections – To date 84 responses have been received. Elections close Wednesday. Board to send reminder to vote last day of election.
- c. Development Committee – J. Potter (not in attendance)
 - Sponsorship for 2014 request
- d. Public Outreach/Education Committee (no additional updates)
 - Public Official Training – D. Hermes / V. Gauthier
 - Public Outreach – V. Spartan
- e. Legislative Committee- D. Hermes/R. McKay
Legislative updates will be provided for the December Newsletter related to the upcoming legislative sessions.

4. **Other Business**

- Vanessa is working with KSU and UMKC on Design Discovery Program
- Mind Mixer Survey – S. Jaax – Shannon has been working with Stephen Hardy on the survey contract.

- KC Design Week – Possibly bring-in Theaster Gates to represent Planning and Landscape Architecture during KC Design week. Stephen will attend planning meeting this week. Board is also looking at Michael Van Valkenburgh as another option for speaker during Design Week.
- Board agreed to hosting a strategic planning session in early 2014 after the new board officers are in place.
- The next board meeting to be held at Teocali, December 16th at 4:30pm (2512 Holmes)

5. Adjourned at 6:00pm.

Respectfully Submitted,

A handwritten signature in black ink that reads "Kathy Kem". The signature is written in a cursive, flowing style.

Kathy Kem, KCAPA Secretary
(Prepared by Ryan McKay)

Next Meeting: Monday, December 16th at 4:30PM Teocali Mexican Restaurant