



KC APA Board Meeting

Monday
May 19, 2014
4:30 PM

KCAIA Office
1801 McGee, Suite 100
Kansas City, MO 64108

Attendees:

Jim Potter
Ryan McKay
Kathy Kem
Shawn Strate
Amanda Anderson
Vanessa Spartan
Shannon Jaax

Absent:

Diane Binckley
Doug Hermes

Meeting Minutes

- **Approval of Minutes** – April: Approved unanimously.
- **Treasurer’s Report** – K. Kem: Kathy distributed the Treasurer’s Report and noted that it includes deposits from sponsors and website expenses. Only one sponsor has yet to pay.
- **Committee Activities**
 - Programs/Professional Development Committee – S. Lachky
 - Symposium: The “Save the Date” has been sent out and the venue has been confirmed at the Negro Leagues Baseball Museum with Carol Coletta as the speaker.
 - May Event: No update
 - June Event: No update
 - Communications Committee – A. Anderson/S. Strate
 - Newsletter status – Next deadline May 26th: The deadline will be May 23 due to the holiday. Jim and Amanda met with Kristen. The deadline for the newsletter will be the Friday following KCAPA board meetings. It is to be a hard deadline; if material is not ready then it will not be included in the newsletter. The newsletter will be sent out the first business day of the month. The next newsletter will include job postings, a sponsor highlight,

information on the symposium, write-ups from the national APA conference, and an article on three UMKC students that recently found jobs.

- Development Committee – J. Potter: Design Week 2015 is in the planning stages and the Board needs to determine the level of sponsorship from KCAPA. We were “Level 2” last year and agreed to pay a portion of any cost overage. Vanessa made a motion to continue the “Level 2” sponsorship. Ryan seconded. Approved unanimously.

As a contributing member, KCAPA has been asked to have a representative in the Center for Architecture & Design (CAD) steering committee. It was determined that the representative should be a Board member, and that the task may be best suited for the Member-at-Large. Rotating attendance between several Board members may also be considered. Another idea is to add a new Board member for the purpose of being the CAD representative. This would require changing the bylaws. Before making these decisions, we need to determine the level of commitment, including the number and frequency of meetings and other activities. Future KCAPA Board meetings should include an agenda item under “Other Business” that is for providing an update on CAD activities and the other organizations.

- Public Outreach/Education Committee
 - Public Official Training – D. Hermes / D. Binckley
- Legislative Committee- D. Hermes/R. McKay
- **Other Business**
 - Mind Mixer Survey – S. Jaax
 - Center for Architecture & Design – J. Potter: See “Development Committee.”
 - APA Missouri Chapter Advocacy Committee – S Jaax
 - Four State Conference 2015 – S Jaax

Meeting adjourned.

Next Meeting: Monday, June 16th at 4:30PM

Respectfully submitted,



Shawn Strate
KC-APA Secretary